

Tenant's space no.

### CHANGE OF ADDRESS, TELEPHONE, OR OTHER TENANT INFORMATION

TO: (Insert storage facility's name and mailing address below)

<b>Mailing Address:</b>	<b>Physical Address:</b>
Additional Self Storage	Same as Mailing Address
1310 E. Hwy 190	
Copperas Cove, TX 76522	

Please make the following changes in your records regarding my Self-Service Storage Rental Agreement. I understand that the Rental Agreement requires me to notify management in writing if there is a change in my name, address, telephone number, emergency contact person, or other tenant information. As Tenant, I understand that it is very important that I fill out this form and give it or mail it to the storage facility manager when any of those changes occur.

Tenant's name (please print) \_\_\_\_\_ Storage Space No. \_\_\_\_\_

Tenant's old address (City/State/Zip Code) \_\_\_\_\_

Tenant's new address (City/State/Zip Code) \_\_\_\_\_

My new address will be in effect upon receipt by Lessor unless a later date is inserted here: \_\_\_\_\_

I wish to change my phone number(s) to: ( \_\_\_\_\_ ) at home and ( \_\_\_\_\_ ) at work.

I wish to ADD the following person(s) who may have access to the space:  
Driver's license number(s) of such person(s): \_\_\_\_\_

I wish to DELETE the following person who I listed on the Rental Agreement as having access rights but who I no longer wish to have access to the space:  
(a person listed as a co-tenant on the Rental Agreement cannot be deleted except by consent of all co-tenants)

I wish to ADD the following person as a new emergency contact person under the Rental Agreement:  
List name and address (City/State/Zip Code) \_\_\_\_\_

Date mailed to Lessor \_\_\_\_\_ **X** TENANT'S Signature

For Office Use Only:

Date received by Lessor \_\_\_\_\_

Lessor's representative who received notice \_\_\_\_\_